

Scott County Fiscal Court Road Foreman

Characteristics of the Class: Performs work of a supervisory nature in directing and coordinating activities of county road personnel under direction of the County Road Supervisor.

Essential Elements: (Any one position may not include all of the duties listed nor do the listed examples include all tasks which may be performed).

Examples of Duties: Schedules, organizes, and assigns work of staff engaged in the construction, alteration, maintenance, and repair of roads. Directs crew in individual project construction procedures with verbal explanations and/or plan drawings. Checks on projects progress of crews daily and advises on field changes or related problems. Assists County Road Supervisor in various phase of construction and repair work. Assists in estimating materials for concrete forming, buildings, bridges, and electric. Subject to 24-hour emergency (on-call) for tree, snow, and ice removal. Observes county roads for maintenance problems. Keeps daily log on employees' time. Instructs crews as to general upkeep and maintenance of equipment and tools. Keeps a daily log on material usage on individual job sites.

Desirable Qualifications:

Training and Experience: Graduation from high school or GED supplemented with thorough experience in road building methods, equipment usage, and construction procedures.

Special Knowledge, Skills, and Abilities: Thorough knowledge of the methods, materials, practices, and equipment used in construction; maintenance and repair of roads and related facilities. Through knowledge of the county road system. Thorough knowledge of the operational characteristics of the variety of heavy construction equipment. Knowledge of the occupational hazards and standard safety precautions of the workforce. Ability to estimate materials, equipment, and personnel needed for the satisfactory completion of public works projects. Ability to assign and direct the work of a large and varied staff in a manner conducive to full performance and high morale. Ability to maintain material usage records and employee time records. Good physical condition. Possession of a valid driver's license issued by the Commonwealth of Kentucky. Ability to establish and maintain effective working relationships with other employees, officials, and the public.