

Scott County Fiscal Court Solid Waste Coordinator

Characteristics of the Class: Performs responsible work in the Solid waste Management area of the county. This employee directs the implementation of the county's solid waste management plan. Work is performed in accordance with the established solid waste management plan and the policies of the County Fiscal Court. Work is performed under the general supervision of the Judge/Executive and is evaluated through conferences and reports.

Essential Elements: (Any one position may not include all of the duties listed nor do the listed examples include all tasks which may be performed).

Examples of Duties: Coordinate between cities and county to evaluate collection needs and identify modifications or additions to local laws and regulations necessary to implement the Solid Waste Plan in order to: eliminate illegal dumps; create educational programs for all population groups; analyze the means of collecting and transporting solid wastes to disposal facilities; analyze financing plan for country wide collection; analyze feasibility for new improved or expanded materials or energy recovery activities; estimate future needs for disposal of residential and commercial wastes, industrial wastes, problem wastes like tires, appliances, automobiles, liquid and semi-liquids, construction and demolition debris, and institutional wastes like school and hospital wastes; report monthly to Fiscal Court; report annually to Kentucky Cabinet of Natural Resources and Environmental Protection; prepare update to Solid Waste Plan as required. Performs inspection of sites; serves as enforcement officer. Enforces ordinances relative to solid waste. Maintains records of all solid waste activities.

Desirable Qualifications

Training and Experience: Bachelor's degree in public administration or related field. Thorough experience with solid waste management areas preferred. Thorough knowledge of statutory requirements in the solid waste area. Must possess a valid Kentucky Driver's License. Must be bondable.

Special Knowledge, Skills, and Abilities: Tact courtesy and independent judgement in dealing with public and elected officials. Thorough knowledge of applicable state and Federal laws.