

Valid proof documents

If your current legal name, date of birth, or gender is different from what is displayed on your identity or lawful status document, you must show legal proof of the changes made. If you wish to obtain a certified copy of your birth certificate, contact the Office of Vital Statistics in the state of your birth. Those born in Kentucky may visit chfsky.gov or call (800) 241-8322. **Scott County residents may visit the Kentucky Transportation Cabinet headquarters at 200 Mero St., in Frankfort to apply. Credit/debit payment only; no cash/check.**

Primary Proof of Identity Document

- Voluntary Travel ID requires one (1)
- Standard requires one (1)

- U.S. Birth Certificate
Certified copy, with a seal and issued by appropriate governmental agency of any state or U.S. territory
- U.S. Passport
Valid and unexpired with photograph
- U.S. Passport Card
Valid and unexpired with photograph
- Permanent Resident Card
Valid and unexpired Form I-551 issued by the U.S. Department of Homeland Security (DHS) or U.S. Citizenship and Immigration Services (USCIS)
- Certificate of Naturalization
Form N-550 or Form N-570 issued by DHS/USCIS
- Certificate of Citizenship
Form N-560 or Form N-561 issued by DHS/USCIS
- Birth Certificate from:
 - Puerto Rico
 - American Samoa
 - Northern Mariana Islands (Saipan, Tinian, Rota)
 - Guam
 - U.S. Virgin Islands*Certified copy with a seal, issued by appropriate governmental agency*
- U.S. Consular Report of Birth Abroad
- Felon Release Letter with U.S. Birth Certificate
Valid proof only if applying for standard license Issued by the Federal Bureau of Prisons located in KY, KY Department of Corrections, Division of Probation and Parole, or the U.S. Probation Office.
- Foreign Passport/Visa/I-94/Stamped I-551
Valid and unexpired by DHS/USCIS
- Conditional Permanent Resident Card
Valid and unexpired issued by DHS/USCIS
- Court ordered adoption papers showing filed date along with a Certificate of Foreign Birth

Secondary Proof of Identity Document

- May be required to establish name

- Certified Marriage Certificate
- Certified Divorce Decree
Must show that a name change was granted
- Certified Legal Name Change Order
- Valid U.S. Military ID Card

Proof of Social Security Number Document

- Voluntary Travel ID requires one (1)
- Standard requires one (1)

- Social Security Card
Must not be laminated
- W-2 Wage and Tax Statement OR 1099
Most recently issued; full SS number displayed; not handwritten

Proof of Residency Document

- Voluntary Travel ID requires two (2)
- Standard requires one (1)
- Less than 61 days old unless noted

- Home Utility Bill
Landline, electric, gas, cable, etc.
- Deed/Title to Residential Real Estate Property
May be older than 61 days
- Property Tax Bill
May be older than 61 days
- Rental/Lease Agreement with Owner/Landlord Signature
May be older than 61 days
- Notarized Letter from Legal Property Owner
For persons who do not have a rental/lease agreement
- U.S. Postal Service Postmarked Letter
- Current Insurance Policy
- State or Federal Tax Return
Less than one (1) year old with proof of filing
- Pay Slip or Salary Statement
- Record from an educational institution in Kentucky which establishes enrollment
Must be certified copy
- Letter from a Truck Driving School
Must be a notarized copy
- Current Driver's License, Permit or Personal ID
This is NOT an acceptable proof of identity
- Current, unexpired vehicle title or registration
- Signed letter from a homeless shelter, health care facility, or social service agency providing services
Valid proof only if applying for standard license

- Upon marriage, any of the documents described in this section that contains the name of the spouse of the applicant, together with a certified copy of the applicant's marriage license or marriage certificate

You may need additional documents

- Additional proofs needed for drivers under 18, veterans, those transferring to Kentucky from out of state and more.
- If you are transferring to Kentucky from out of state:
 - One (1) required
 - Out of state clearance letter
 - Out of state license
- If you do not receive mail at your physical address:
 - Proof of post office box for mailing address
May not be used as a physical address proof
- If you are under 18:
 - Parent Guardian Form (*required if age 2-18*)
 - Custody Verification (*required if not parent listed on certified Birth Certificate*)
 - CHFS Verification Letter for Foster Children (*required if foster child*)
 - School Verification Form (*required if in school*)
- If you will no longer drive OR If you are a CDL driver dropping a class, endorsement or restriction:
 - Voluntarily surrendered affidavit
- If you are a military member under 18 who has held a valid permit for 180+ days and passed a skills test to obtain a permanent license:
 - One (1) Required
 - Under 18 proof of military enlistment
 - Valid U.S. Uniformed Services ID
- If you are a motorcycle permit holder applying for a motorcycle license:
 - Motorcycle safety course completion certificate/affidavit
- If you wish to note veteran status on a credential:
 - DD214/DD2/NGB22
- If you wish to change your gender status:
 - One (1) required
 - Court Order changing gender marker
 - Letter from surgeon verifying completion of gender reassignment
 - Amended Birth Certificate
 - Gender change documentation (*details forthcoming*)
- Additional exceptions:
 - Other information the cabinet may require by administrative regulation promulgated under KRS Chapter 13A