

Scott County Government

Position Description Form

Position: Job Title: Equipment Operator/Laborer
Department Name: Road Department
Supervisor Title: Director and/or Assistant Director

Position Summary

Under supervision, performs a variety of work, normally under the supervision of the assistant director or director who issues work orders.

Duties and Responsibilities

- Clean ditches, catch basins, culverts, storm sewers and other drainage structures
- Uses chainsaws, weed eaters, and other similar power tools.
- Uses shovels, rakes, mattock tool and a variety of other hand tools as needed.
- Load limbs into wood chipper and trucks
- Perform tasks such as concrete work, painting, and carpentry
- Participate in trash collection activities
- Mow greenways, parks and cleans grounds
- Plant and assist in the care of shrubs, flowers, trees, and grass
- Ensures proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
- Performs routine inspections and preventive maintenance on assigned equipment; reports/refers defects or needed repairs to supervisor.
- Performs other duties as assigned or required.

Position Dimensions

Education and Experience:

- High School graduate or GED equivalent
- One year of related experience operating tractors or heavy machinery including semi-skilled maintenance or construction experience.
- Requires possession of a Commercial Driver's License

Special Knowledge, Skills, and Abilities:

- Knowledge of a variety of semi-skilled maintenance and manual tasks
- Ability to understand and follow oral and written instructions
- Ability to perform heavy manual work for an extended period under varying weather conditions
- Ability to establish and maintain effective working relationships with officials, employees, and the public
- Ability to perform and/or promote preventive maintenance
- Some knowledge of occupation hazards and proper safety precautions
- Ability to lift heavy items

Working Conditions Component

Working conditions are the physical surroundings of a worker in a specific job.

Mark the work conditions that are present on the job.

- 75% or more of the work is performed indoors
- ✓ 75% or more of the work is performed outdoors
- Work is performed in equal amounts inside and outside
- ✓ Extremes of cold and temperature changes
- ✓ Extremes of hot and temperature changes
- ✓ Wet Surroundings: Contact with water or other liquids
- ✓ Humid Surroundings: Atmospheric condition with moisture content sufficiently high to cause marked bodily discomfort.

- ✓ Sufficient noise, either constant or intermittent, to cause marked distraction or possible injury to the sense of hearing

- ✓ Sufficient vibration (production of an oscillating movement or strain on the body or its extremities from repeated motion or shock) to cause bodily harm if endured day after day
- ✓ Fumes such as smoky or vaporous exhalations thrown off as the result of combustion or chemical reaction
- ✓ Odors to include any disagreeable sensation, stimulation, or perception of the sense of smell
- ✓ Dust such as textile dust, flour, wood, leather, feathers, etc., and inorganic dust such as silica and asbestos which make the workplace unpleasant

List any other disagreeable elements present in the work environment.

Strength Rating

Following are descriptions of the five terms in which the Strength Requirement is expressed. Check the appropriate description that best describes the overall physical demands of the position.

- S-Sedentary Work** – Exerting up to 10 pounds of force occasionally (Occasionally: activity or condition exists up to 1/3 of the time) and/or a negligible amount of force frequently (Frequently: activity or condition exists from 1/3 to 2/3 of the time) to lift, push, carry, pull, or otherwise move objects, including the human body. Sedentary work involves sitting most of the time, but may involve walking or standing for brief periods of time. Jobs are sedentary when walking and standing are required only occasionally and all other sedentary criteria are met.

- L-Light Work** – Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Physical demand requirements are in excess of those for Sedentary Work. Even though the weight lifted may be only a negligible amount, a job should be rated Light Work: (1) when it requires walking or standing to a significant degree, or (2) when it requires sitting most of the time but entails pushing and/or pulling of arm or leg controls; and/or (3) when the job requires working at a production rate pace entailing the constant pushing and/or pulling of materials event though the weight of those materials is negligible. NOTE: The constant stress and strain of maintaining a production rate pace, especially in an industrial setting, can be and is physically demanding of a worker even though the amount of force exerted is negligible.

- M-Medium Work** – Exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Light Work.

- H-Heavy Work** – Exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for medium work.

- V- Very Heavy Work** – Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Heavy Work.