

Date prepared – 1/24/2024

Scott County Government

Position Description Form

Position: Job Title: Captain
Department Name: Emergency Medical Services
Supervisor Title: Battalion Chief

Position Summary

Conducts training and orientation for new hires and students. In the absence of the Battalion Chief, provides oversight and administration of daily operations of Emergency Medical Services with a focus on training and orientation.

Duties and Responsibilities

Essential Duties:

- Administers advanced life support care to sick and injured persons in the pre-hospital setting as authorized and directed by the Physician Medical Director and/or written medical protocols; These procedures may be done in a controlled environment, or the individual may be called to hazardous scenes which includes fires, floods, crime scenes, scenes with illicit drugs and manufacturing equipment, traffic accidents, combative patients, etc.
- Assists in identifying, developing, and implementing training for the department.
- Meet all requirements as described in the paramedic job description
- Serves as a lead preceptor for respective platoon
- Assists with scheduling, orientation, and training for new hires/students
- Identifies, develops, and implements training
- Assure all ambulances are inspected daily for readiness and in proper working order
- Assure departmental guidelines are followed
- Keep quarters and vehicles disinfected, clean, and organized
- Provide field supervision of Paramedics and EMTs, both medically and administratively
- Responsible for other duties as assigned by supervisor or administrative staff
- In the absence of the Operations Supervisor, assumes all duties of Operations Supervisor

Position Dimensions

Education and Experience:

- Graduation from an accredited high school or GED equivalence
- Minimum of an associate degree in the medical or management field and/or minimum of 3 years clinical EMS field experience
- Possess and maintain the following: Kentucky Driver's License, Healthcare CPR card, Kentucky Paramedic License, ACLS, ICS 100, 200, 700, 800; Trauma and Pediatric certifications
- Current instructor in a minimum of one of the following: Level III EMS Instructor, CPR, ACLS, AMLS, EPC, PALS, PEPP, ITLS, PHTLS, ASLS
- Instructor credentials preferred in the previously mentioned certifications
- Within first year of appointment, must obtain ASLS and ICS 300, 400.
- National Registry Paramedic certification and Level III EMS Instructor preferred
- Applicant cannot be on initial probationary status with Scott County Government

Supervisory Responsibility: Responsible for supervision of full and/or part-time Paramedics and EMTs, New Hires, and students

Technology: Must remain proficient in the use of a variety of equipment, including medical devices such as ventilators, IV Pumps, Cardiac Monitors, etc. as well as other technological devices including but not limited to: multi-line phone system, smartphones, navigational aids, two-way radio, fax machine, tablets, laptops, computers, copier and a assortment of applications and healthcare-related software.

Working Conditions Component

Working conditions are the physical surroundings of a worker in a specific job.

Mark the work conditions that are present on the job.

- 75% or more of the work is performed indoors
- 75% or more of the work is performed outdoors
- ✓ Work is performed in equal amounts inside and outside
- Extremes of cold and temperature changes
- Extremes of hot and temperature changes
- ✓ Wet Surroundings: Contact with water or other liquids.
- ✓ Humid Surroundings: Atmospheric condition with moisture content sufficiently high to cause marked bodily discomfort.
- ✓ Sufficient noise, either constant or intermittent, to cause marked distraction or possible injury to the sense of hearing.
- Sufficient vibration (production of an oscillating movement or strain on the body or its extremities from repeated motion or shock) to cause bodily harm if endured day after day.
- ✓ Fumes such as smoky or vaporous exhalations thrown off as the result of combustion or chemical reaction.
- ✓ Odors to include any disagreeable sensation, stimulation, or perception of the sense of smell.
- ✓ Dust such as textile dust, flour, wood, leather, feathers, etc., and inorganic dust such as silica and asbestos which make the workplace unpleasant.

List any other disagreeable elements present in the work environment.

The individual may also be exposed to communicable/infectious diseases. The individual will have to work in extreme weather conditions to include excessive heat, below freezing temperatures, rain, sleet, snow, and thunderstorms. May have to work many hours without rest.

Strength Rating

Following are descriptions of the five terms in which the Strength Requirement is expressed. Check the appropriate description that best describes the overall physical demands of the position.

- S-Sedentary Work** – Exerting up to 10 pounds of force occasionally (Occasionally: activity or condition exists up to 1/3 of the time) and/or a negligible amount of force frequently (Frequently: activity or condition exists from 1/3 to 2/3 of the time) to lift, push, carry, pull, or otherwise move objects, including the human body. Sedentary work involves sitting most of the time but may involve walking or standing for brief periods of time. Jobs are sedentary when walking and standing are required only occasionally and all other sedentary criteria are met.

- L-Light Work** – Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Physical demand requirements are in excess of those for Sedentary Work. Even though the weight lifted may be only a negligible amount, a job should be rated Light Work: (1) when it requires walking or standing to a significant degree, or (2) when it requires sitting most of the time but entails pushing and/or pulling of arm or leg controls; and/or (3) when the job requires working at a production rate pace entailing the constant pushing and/or pulling of materials even though the weight of those materials is negligible. NOTE: The constant stress and strain of maintaining a production rate pace, especially in an industrial setting, can be and is physically demanding of a worker even though the amount of force exerted is negligible.

- M-Medium Work** – Exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Light Work.

- H-Heavy Work** – Exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for medium work.

- V- Very Heavy Work** – Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Heavy Work.