

Scott County Government
Position Description Form

Position: Job Title: Emergency Medical Technician
Department Name: Emergency Medical Services
Supervisor Title: Captain

Position Summary

Administers basic life support care to sick and injured persons in the pre-hospital setting as authorized and directed by the Physician Medical Director and/or written medical protocols. These procedures may be done in a controlled environment or the individual may be called to hazardous scenes which includes, but is not limited to fires, floods, crime scenes, scenes with illicit drugs and manufacturing equipment, traffic accidents, combative patients, etc.

Duties and Responsibilities

Essential Duties:

- Provides basic life support to ill or injured patients
- Administers initial treatment at emergency scene including gathering and recording patient's vital signs apply splints, bandages, oxygen and other basic EMT skills Assess nature and extent of illness or injury to establish and prioritize medical procedures to be followed or need for additional assistance
- Assist in extricating trapped victims and transports sick and injured persons to the appropriate healthcare facility
- Observe, record and report to physician (or physician's designee); pertinent patient information including, but not be limited to, patient's condition, significant events, pre-hospital interventions and response to said interventions in accordance with KRS and KAR for emergency medical services, complete completes paperwork and electronic healthcare records on patients encountered
- Safely operates ambulances and other emergency response vehicles
- Attend mandatory training sessions and staff meetings
- Communicate clearly and concisely to physicians and other healthcare providers both in person and via radio/telephone
- Assure all equipment and supplies are present on the assigned apparatus, as outlined by departmental guidelines
- Keep quarters and vehicles disinfected, clean, and organized
- Responsible for other duties as assigned by supervisor or administrative staff

Position Dimensions:

Education and Experience:

- Graduation from an accredited high school or GED equivalent
- Possess and maintain the following: Kentucky Driver's License, Kentucky EMT certificate, Healthcare CPR card, NIMS 100, 200, 700, 800 courses and TIMS
- Must obtain ITLS or PHTLS; EPC or PEPP; and ASLS certification within 1 year of employment
 - National Registry EMT preferred

Special Knowledge, Skills and Abilities:

- Extensive knowledge in the delivery of Emergency Medical Services
- Extensive knowledge of the departmental Standard Operating Guidelines
- Extensive Knowledge of the departmental patient care protocols
- Extensive knowledge of the operation and maintenance of ambulances and their related equipment
- Extensive knowledge of the roadways in Scott County
- Ability to differentially diagnose a patient's condition and render appropriate medical care in emergent and extreme conditions
- Ability to work 24-hour shifts or several hours without rest

Supervisory Responsibility: Responsible for supervision of full and/or part-time office personnel as applicable including but not limited to: EMT partner, New Hire Orientees, and Students

Decision-Making Authority: Decisions based on departmental SOGs, protocols, training and experience and carried out under emergent conditions. Must be able to make rational decisions under extreme conditions.

Contacts: Ability to understand and deal with various carriers and clients.

Technology: Must remain proficient in the use of a variety of equipment, including medical devices such as ventilators, IV Pumps, Cardiac Monitors, etc. as well as other technological devices including but not limited to: multi-line phone system, smartphones, navigational aids, two-way radio, fax machine, tablets, laptops, computers, copier and a assortment of applications (apps) and healthcare-related software.

Working Conditions Component

Working conditions are the physical surroundings of a worker in a specific job.

Mark the work conditions that are present on the job.

- 75% or more of the work is performed indoors
- 75% or more of the work is performed outdoors
- Work is performed in equal amounts inside and outside
- Extremes of cold and temperature changes
- Extremes of hot and temperature changes
- Wet Surroundings: Contact with water or other liquids.
- Humid Surroundings: Atmospheric condition with moisture content sufficiently high to cause marked bodily discomfort.
- Sufficient noise, either constant or intermittent, to cause marked distraction or possible injury to the sense of hearing.
- Sufficient vibration (production of an oscillating movement or strain on the body or its extremities from repeated motion or shock) to cause bodily harm if endured day after day.
- Fumes such as smoky or vaporous exhalations thrown off as the result of combustion or chemical reaction.
- Odors to include any disagreeable sensation, stimulation, or perception of the sense of smell.
- Dust such as textile dust, flour, wood, leather, feathers, etc., and inorganic dust such as silica and asbestos which make the workplace unpleasant.

List any other disagreeable elements present in the work environment:

The individual may also be exposed to communicable/infectious diseases. The individual will have to work in extreme weather conditions such as excessive heat, below freezing temperatures, rain, sleet, snow and thunderstorms. May have to work many hours without rest.

Strength Rating

Following are descriptions of the five terms in which the Strength Requirement is expressed. Check the appropriate description that best describes the overall physical demands of the position.

- S-Sedentary Work** – Exerting up to 10 pounds of force occasionally (Occasionally: activity or condition exists up to 1/3 of the time) and/or a negligible amount of force frequently (Frequently: activity or condition exists from 1/3 to 2/3 of the time) to lift, push, carry, pull, or otherwise move objects, including the human body. Sedentary work primarily involves sitting but may involve walking or standing for brief periods of time. Jobs are sedentary when walking and standing are required **only** occasionally, and all other sedentary criteria are met.

- L-Light Work** – Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Physical demand requirements are in excess of those for Sedentary Work. Even though the weight lifted may be only a negligible amount, a job should be rated Light Work: (1) when it requires walking or standing to a significant degree, or (2) when it requires sitting most of the time but entails pushing and/or pulling of arm or leg controls; and/or (3) when the job requires working at a production rate pace entailing the constant pushing and/or pulling of materials event though the weight of those materials is negligible. NOTE: The constant stress and strain of maintaining a production rate pace, especially in an industrial setting, can be and is physically demanding of a worker even though the amount of force exerted is negligible.

- M-Medium Work** – Exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Light Work.

- ✓ **H-Heavy Work** – Exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for medium work.

- V- Very Heavy Work** – Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Heavy Work.