

Date revised – 4/25/2025

Scott County Government

Position Description Form

<i>Position:</i>	Job Title:	Captain
	Department Name:	Emergency Medical Services
	Supervisor Title:	Battalion Chief

Position Summary

Serves as field training officer while still practicing as an Advanced Life Support Clinician. Assists in the training and orientation of new recruits and students. Coordinate with the Assistant Chief of Personnel and the Division Chief of Training to manage the GSCEMS Orientation Process. Assists in identifying, developing, and implementing training needs for the department. In the absence of the Battalion Chief, will provide oversight and administration of daily EMS operations.

Duties and Responsibilities

Essential Duties:

- Participates in the planning, implementation, coordination, and evaluation of GSCEMS education.
- Prepares and delivers instruction either at the GSCEMS Training Facility or at an off-site facility as needed
- Oversee the learning activities and behavior of course participants during instructional sessions.
- Evaluates learner performance, provides feedback, and develops learner remediation as needed,
- Must be proficient in GSCEMS protocols and perform on-shift protocol reviews/case reviews weekly.
- Participates in professional development programs as directed.
- Adheres to established GSCEMS departmental policies and procedures and other relevant quality and safety standards.
- Participates in activities that promote the GSCEMS Division of Training, including but not limited to, student recruiting, and program marketing events.
- Requirements include participating in education of GSCEMS staff and/or students, interns, community members, employees of other healthcare facilities and any other individuals as deemed appropriate by GSCEMS Division of Training.
- Responsible for maintaining any required national, state and GSCEMS mandated certifications, accreditations, or licenses to be eligible for participation in related healthcare education.

Position Dimensions

Education and Experience:

- Graduation from an accredited high school or GED equivalence
- Minimum of an associate degree and a minimum of three (3) years clinical EMS field experience. In lieu of a college degree, a candidate must possess five (5) years' EMS field experience.
- Possess and maintain the following: a valid Kentucky Operator's License, Kentucky Paramedic Certification, Advanced Cardiac Life Support Certification, and CPR Certification as well as any other GSCEMS required courses.
- Current instructor in a minimum of one of the following: Paramedic Educator, CPR, ACLS, AMLS, EPC, PALS, PEPP, Difficult Airway, ITLS, or PHTLS.
- ***NAEMSE Level I Instructor, ICS 300 and 400 certifications are a requirement for this position; candidates will be given 1 calendar year from the date of promotion to obtain these certifications***
- Prior healthcare-related leadership experience and National Registry Paramedic (NRP) are preferred.
- Applicant cannot be on initial probationary status with Scott County Government

Supervisory Responsibility: Responsible for supervision of full and/or part-time Paramedics, AEMTs, and EMTs, New Hires, and students

Technology: Must remain proficient in the use of a variety of equipment, including medical devices such as ventilators, IV Pumps, Cardiac Monitors, etc. as well as other technological devices including but not limited to: multi-line phone system, smartphones, navigational aids, two-way radio, fax machine, tablets, laptops, computers, copier and a assortment of applications and healthcare-related software.

Working Conditions Component

Working conditions are the physical surroundings of a worker in a specific job.

Mark the work conditions that are present on the job.

- ☐ 75% or more of the work is performed indoors
- ☐ 75% or more of the work is performed outdoors
- ✓ Work is performed in equal amounts inside and outside
- ☐ Extremes of cold and temperature changes
- ☐ Extremes of hot and temperature changes
- ✓ Wet Surroundings: Contact with water or other liquids.
- ✓ Humid Surroundings: Atmospheric condition with moisture content sufficiently high to cause marked bodily discomfort.
- ✓ Sufficient noise, either constant or intermittent, to cause marked distraction or possible injury to the sense of hearing.
- ☐ Sufficient vibration (production of an oscillating movement or strain on the body or its extremities from repeated motion or shock) to cause bodily harm if endured day after day.
- ✓ Fumes such as smoky or vaporous exhalations thrown off as the result of combustion or chemical reaction.
- ✓ Odors to include any disagreeable sensation, stimulation, or perception of the sense of smell.
- ✓ Dust such as textile dust, flour, wood, leather, feathers, etc., and inorganic dust such as silica and asbestos which make the workplace unpleasant.

List any other disagreeable elements present in the work environment.

The individual may also be exposed to communicable/infectious diseases. The individual will have to work in extreme weather conditions to include excessive heat, below freezing temperatures, rain, sleet, snow, and thunderstorms. May have to work many hours without rest.

Strength Rating

Following are descriptions of the five terms in which the Strength Requirement is expressed. Check the appropriate description that best describes the overall physical demands of the position.

- ☐ **S-Sedentary Work** – Exerting up to 10 pounds of force occasionally (Occasionally: activity or condition exists up to 1/3 of the time) and/or a negligible amount of force frequently (Frequently: activity or condition exists from 1/3 to 2/3 of the time) to lift, push, carry, pull, or otherwise move objects, including the human body. Sedentary work involves sitting most of the time but may involve walking or standing for brief periods of time. Jobs are sedentary when walking and standing are required only occasionally and all other sedentary criteria are met.
- ☐ **L-Light Work** – Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Physical demand requirements are in excess of those for Sedentary Work. Even though the weight lifted may be only a negligible amount, a job should be rated Light Work: (1) when it requires walking or standing to a significant degree, or (2) when it requires sitting most of the time but entails pushing and/or pulling of arm or leg controls; and/or (3) when the job requires working at a production rate pace entailing the constant pushing and/or pulling of materials even though the weight of those materials is negligible. NOTE: The constant stress and strain of maintaining a production rate pace, especially in an industrial setting, can be and is physically demanding of a worker even though the amount of force exerted is negligible.
- ☐ **M-Medium Work** – Exerting 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Light Work.
- ✓ **H-Heavy Work** – Exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for medium work.
- ☐ **V- Very Heavy Work** – Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical Demand requirements are in excess of those for Heavy Work.