

B. The Statement of Financial Disclosure should include the following information:

1. Name, address, telephone number of filer, title of filers public office or office sought, and occupation of filer and spouse.
2. Creditors names and addresses (not including family members) to whom the officer, candidate, or member of his immediate family, separately or together, owe \$20,000.00 or more during the preceding calendar year, excluding, however, debt from a commercially regulated financial institution or entity;
3. Offices or Directorships held by the officer, candidate, or members of his immediate family during the preceding calendar year;
4. Non Publicly Traded Securities valued at \$5,000.00 or more owned by the officer, candidate or member of his immediate family, during the preceding calendar year.
5. Source of Income of officer, candidate and spouse listing name and address of each source, during the preceding calendar year.
6. Real Estate, location and type (commercial, residential, agricultural) excluding the primary residence, which an officer, candidate or member of his immediate family had an interest of Five Thousand \$5,000.00) or more during the preceding calendar year.
7. Gifts and or Honoraria, listing the name and address source, having an aggregate fair market value of \$200.00 or more, from any single source received by an officer, candidate or members of his immediate family during the preceding calendar year, excluding gifts from or between family members;
8. Disclosure, as set out hereinabove, is not to be construed as to require any officer, candidate or members of their immediate families to disclose any specific dollar amount nor the names of individual clients or customers of businesses listed as sources of income.

C. The Statement of Financial Disclosure shall encompass the requirements outlined in Section IV A & B. The Statement of Financial Disclosure shall be provided to the persons required to file the disclosure as follows:

(1) The Scott County Clerk's Office shall supply the Statement of Financial Disclosure to all candidates for office at the time the individual files to run for an elected office. All candidates shall file a Statement of Financial Disclosure with the Ethics Commission on or before March 1st of the year in which they are a candidate for office. "Filing" of the Statement of Financial Disclosure shall be considered complete as of the date of the postmark on the envelope, if the form is mailed, or if emailed, the date the email is received. The Ethics Commission shall inform the County Attorney's Office of those