

November 10, 2016), pursuant to KRS 65.210 to 65.300 and 65.8811, for joint Code Enforcement, members of the agreement shall contribute to the costs of clerical and administrative support.

#### 8. Enforcement Proceedings.

a. Enforcement proceedings before a code enforcement board or hearing officer shall be initiated by the issuance of a citation by a code enforcement officer.

b. When a code enforcement officer, based upon personal observation or investigation, has reasonable cause to believe that a person has committed a violation of a local government ordinance, the officer is authorized to issue a citation by:

I. Personal service to the alleged violator;

ii. Leaving a copy of the citation with any person eighteen (18) years of age or older who is on the premises, if the alleged violator is not on the premises at the time the citation is issued; or

iii. Posting a copy of the citation in a conspicuous place on the premises and mailing a copy of the citation by regular, first-class mail of the United States Postal Service to the owner of record of the property if no one is on the premises at the time the citation is issued.

c. The citation issued by the code enforcement officer shall contain, in addition to any other information required by rule of the Board:

I. The date and time of issuance;

ii. The name and address of the person to whom the citation is issued;

lii. The date and time the offense was committed;

Iv. The address where the offense was committed;

V. The facts constituting the offense;

Vi. The section of the code or the number of the ordinance violated;

Vii. The name of the code enforcement officer;

Viii. When the code enforcement officer has reason to believe that the existence of the violation presents imminent danger, a serious threat to the public health safety, and